

# HUB COMMITTEE MEETING

July 8, 2021

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In Attendance:

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**Members Present:** Chairperson, Ann Smith, Larry Chapman, Rick Shew and Mayor Janet Winkler

**Others Present:** Town Manager, Jonathan Greer, Town Clerk, Tammy Swanson and HUB Manager, Janice Woodie

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Call to Order:

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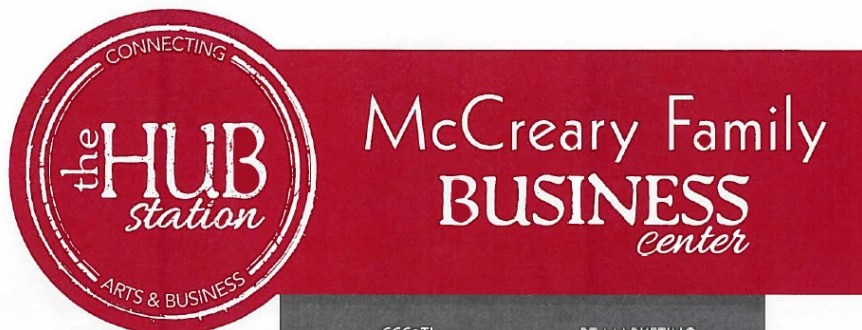
Ann Smith called the meeting to order at 11:00 a.m.

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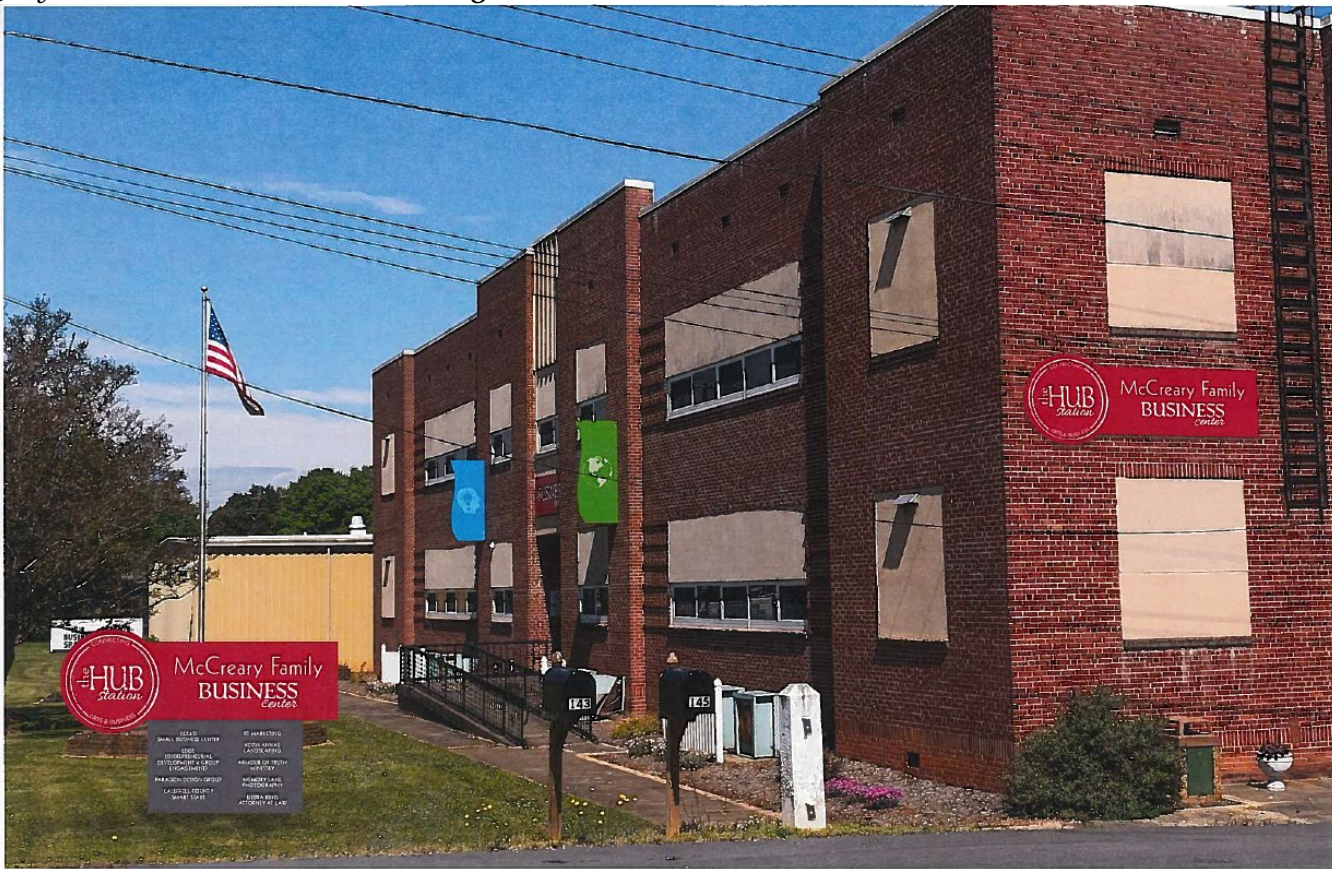
Discuss Upgrades for Building B – HUB Station:

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Ann discussed ideas for signs for the Business Center – Building B. She presented the following ideas designed by Carmela Tomlinson for the front yard and side wall of the Business Center.



CCC&TI SMALL BUSINESS CENTER	RT MARKETING
EDGE (ENTREPRENEURIAL DEVELOPMENT & GROUP ENGAGEMENT)	KEVIN ANNAS LANDSCAPING
PARAGON DESIGN GROUP	ARMOUR OF TRUTH MINISTRY
CALDWELL COUNTY SMART START	MEMORY LANE PHOTOGRAPHY
	DEBRA KING ATTORNEY AT LAW



The Committee discussed whether or not both signs are needed. It was suggested that both signs are needed to help with direction and identification of the building. Also, with the donations Bob McCreary has made, he deserves the recognition.

Ann stated that she had received two quotes for the signs:

- Sign Systems - \$10,234.00
- Action Signs - \$13,929.00

Ann commented that the funds for the signs could come from Bob McCreary's donation to the project.

Janice stated that this Action Signs has our old sign in storage. She added that there has been discussion about using the raised bed we already have; however, we will need to see if the flag pole can be removed.

The Committee asked that Janice check on the following:

- Confirm with Sign Systems what they plan to do with electrical.
- Ask Public Works Dept. to see if flag pole can be taken down.

Janice stated that the outside of the Business Center needs some work. She stated that she has contracted someone to clean the building, and make it match Building A.

Rick asked about updates for the outside of the gym.

Janice stated that there is nothing planned for the gym at this time.

Ann stated that she asked Jeff Church if the School System would consider helping update the gym since they still use the facility, and he indicated that it is a possibility that they could help.

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Rick also mentioned the wires that hang between Building A and Building B. He commented that some of the wires are dead at both ends and are unsightly.

Janice stated that the wires are old speaker wires.

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Discuss Contract – Hayes School of Music:

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Jonathan stated that Carroll Tuttle has reviewed and approved the contract with Appalachian's Hayes School of Music for using HUB Station. The contract is for August, September, and October. Jonathan recommended approval of the contract.

**Motion: (Ann Smith/Rick Shew) to recommend approval of the contract submitted by Hayes School of Music for using HUB Station. Unanimously approved.**

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Discuss Community Open House:

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The Committee discussed holding a Community Open House. Ann stated that there was an open house held recently for the donors; however, it was a private event, and the public was not invited to attend.

A few dates in July were mentioned, including July 27 and July 24<sup>th</sup> – July 24<sup>th</sup> is a Saturday. Ann stated that she would check on getting volunteers to help with the event. She added that we would need to decide whether or not we want to have a ribbon cutting.

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Adjournment:

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**Motion: (Ann Smith/Larry Chapman) to adjourn the meeting. Unanimously approved.**

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Tamra T. Swanson, Town Clerk