

# TOWN OF HUDSON REGULAR MEETING

June 16, 2020

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In Attendance:

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**Members Present:** Mayor Janet Winkler, Mayor Pro Tem, Larry Chapman, Commissioners: Jonathan Greer (Jonathan Entered meeting late), Jeff Link, Barry Mitchell, Rick Shew and Ann Smith

**Others Present:** Town Manager, Rebecca Bentley, Town Clerk, Tammy Swanson and Town Attorney, Carroll Tuttle, Technical Assistance: Police Chief, Richard Blevins and Assistant Finance Officer, Michelle Coffey

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Call to Order:

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Mayor Janet Winkler called the June meeting to order, and Mayor Pro Tem, Larry Chapman, led the audience in the Pledge of Allegiance and opening prayer.

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Discuss/Adjust Agenda:

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Janet presented the June agenda and requested the following addition:

Item 8a – Closed Session – 143-318.11(a)(3) to consult with legal counsel.

**Motion: (Rick Shew/Larry Chapman) to approve the June agenda as amended. Unanimously approved**

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Approval of Minutes:

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**Motion: (Larry Chapman/Rick Shew) to approve the minutes, as presented, for the May 19, 2020 Regular Meeting, May 19, 2020 Closed Session, and June 8, 2020 Special Meeting. Unanimously approved.**

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Public Hearing – Adopt 2020-2021 Annual Operating Budget:

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**Open floor for public hearing:**

**Motion: (Jeff Link/Ann Smith) to open the floor for public hearing. Unanimously approved.**

Rebecca presented the proposed FY 2020-2021 Budget. She reviewed the seven directives that the Board gave her in preparing the budget. Those directives were as follows:

- To protect the Town's Employees as much as possible
- Minimize the effect on Town Services
- Delay any new initiatives or programs
- Leave departmental budgets in tact as much as possible
- Keep capital purchases to a minimum
- Rely on the Town's reserves
- Lessen the impact upon the taxpayers

Rebecca also called attention to the following items of the budget:

- No Tax Increase – remains at \$.43 cent per \$100 valuation
- No cost of living or merit raises for employees
- Sanitation Charge – remains the same at \$108 for residential & \$216 for business annually
- Planning Services – contracted with WPCOG
- Code Enforcement will be handled through Town Hall/Town Planner

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- Stormwater Management contracted through WPCOG

Rebecca stated that the Town received a check from the Department of Safety to help cover the expenses of the road repairs for Holly Hill and Hickman Avenue. Also, we are fortunate that Caldwell County has elected to share the COVID-19 funds given to the County to help fund expenses associated with the pandemic.

Rebecca stated that the proposed FY 2020/2021 Budget can be adopted by the Board at this meeting, or by the end of June 2020.

Larry stated that he was very glad that the Town received the funds from the State for helping to repair the streets. He commented that the Board labored with the Budget in several work sessions, and some difficult decisions had to be made. We virtually cut out all capital expenditure requests for FY 2020-2021. However, there have been positive things that have happened in recent days, and he suggested that the Board consider a 2% cost of living increase for all of the Town's full-time employees. He reported that he had researched what a 2% increase would cost, and found that it would equate to approximately \$2,000 per month. Larry mentioned that he realized the Board had discussed looking at revenues around mid-year (Christmas time), but he believed implementing increase when the budget is adopted would be best.

**Motion: (Larry Chapman/Rick Shew) to amend the FY 2020-2021 Budget to include a 2% cost of living raise for all full-time Town Employees. Unanimously approved.**

**Motion: (Larry Chapman/Rick Shew) to adopt the FY 2020-2021 Budget as amended. Unanimously approved.**

Rebecca thanked the Board for making this amendment in consideration of the employees.

**FY 2020-2021 Budget Ordinance**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF HUDSON, NORTH CAROLINA:**

The following estimated fund revenues, department expenditures, and interfund transfers are approved and appropriated for the Town of Hudson's operations for the Fiscal Year beginning July 1, 2020, and ending June 30, 2021.

**SECTION 1: GENERAL FUND**

<b>Revenues:</b>		Restricted
Local Taxes	\$ 1,244,800	
Unrestricted Intergovernmental-Sales Tax	804,000	
Unrestricted Intergovernmental-Other	262,600	
Restricted Intergovernmental Income	304,500	118,000 Powell Bill; 186,500 Community Resource Officers
Other Revenue	211,120	
Sanitation Fees	155,000	
Investment Earnings	20,000	
Appropriated Fund Balance	60,000	60,000 GF
<b>Total General Fund Revenue</b>	<b>\$ 3,062,020</b>	<b>\$304,500 Restricted Revenue</b>

<b>Expenditures:</b>		
Governing Board	\$	32,725
Administration		154,358
Finance		157,190
Tax Collections		92,840
Legal		11,000
Planning & Zoning		48,493
Law Enforcement		1,116,150
Public Works, Streets, Landscaping		442,965
Sanitation		158,620
Recreation & Cultural		444,740
Powell Bill		83,685
Hudson Uptown Building		239,550
Debt Service		58,581
Contingency		21,123
<b>Total General Fund Expenditure</b>	<b>\$</b>	<b>3,062,020</b>

**SECTION 2: AD VALOREM TAXES**

An Ad Valorem tax rate of \$0.43 per (\$100) valuation of taxable property, as listed for taxes as of January 1, 2020, is hereby levied and established as the official tax rate for the Town of Hudson for fiscal year 2020-2021. The rate is based upon a total projected valuation not including motor vehicles of \$265,261,628 and an estimated collection rate of 96% collection rate. Motor vehicle tax is based upon a valuation \$24,724,602 and a 71% collection rate due to COVID-19. The purpose of the ad valorem tax levy is to raise sufficient revenue to assist in financing necessary municipal government operation in Hudson.

**SECTION 3: DOCUMENTATION**

Copies of this ordinance will be kept on file at Town Hall and shall be furnished to the Town Clerk and Finance Officer to provide direction in the collection of revenues and disbursement of Town funds.

**SECTION 4: SPECIAL AUTHORIZATION**

- A. The Town Manager shall serve as Budget Officer.
- B. The Budget Officer shall be authorized to reallocate departmental appropriations from among the various expenditures within each department not to exceed \$5,000. Notification of all such transfers or amendments shall be made to the Board of Commissioners at their next regular meeting following the effective date of the transfer.
- C. The Budget Officer shall be authorized to effect interdepartmental transfers not to exceed \$5,000. Notification of all such transfers or amendments shall be made to the Board of Commissioners at their next regular meeting following the effective date of the transfer.

**SECTION 5: RESTRICTIONS**

- A. Interfund transfers of money shall be accomplished only by authorization from the Board of Commissioners.
- B. The utilization of any contingency appropriation, in any amount, shall be accomplished only by the authorization from the Board of Commissioners.

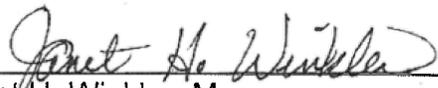
**SECTION 6: BUDGET AMENDMENTS**

The North Carolina Local Government Budget and Fiscal Control Act allows the Board of Commissioners to amend the budget ordinance at any time during the fiscal year, so long as it complies with the North Carolina General Statutes. The Board of Commissioners must approve all budget amendments, except where the Budget Officer is authorized to make limited transfers.

**SECTION 7: UTILIZATION OF BUDGET AND BUDGET ORDINANCE**

This ordinance and the budget documents shall be the basis for the financial plan of the Town of Hudson during the Fiscal Years 2020 through 2021. The Budget Officer shall administer the budget. The accounting system shall establish records which are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

Amended the ending date this 16th day of June, 2020.

  
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Janet H. Winkler, Mayor

ATTEST:

  
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Tamra T. Swanson, Town Clerk

**Special Revenue Budget Ordinance:**

Rebecca presented the Special Revenue Budget Ordinance for the estimated revenues and expenditures for the Jan Karon Literary Guild for FY 2020-2021.

**Motion: (Rick Shew/Jeff Link) to adopt the Special Revenue Budget Ordinance – Jan Karon Literary Guild as presented. Unanimously approved.**

Special Revenue Fund adopted December 18, 2020 for the Jan Karon Literary Guild Room at the HUB Station

**2019/2020 - Special Revenue Budget Ordinance**  
**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF HUDSON, NORTH CAROLINA pursuant to Section 13.2 of Chapter 159 of th General Statutes of North Carolina, the following Special Revenue Fund Ordinance is hereby adopted:**

The following estimated fund revenues and fund expenditures are approved and appropriated for the Town of Hudson's Special Revenue Ordinance – Jan Karon Literary Guild for the Fiscal Years beginning July 1, 2019, and ending June 30, 2021.

**SECTION 1: CAPITAL PROJECT FUND**

<b>Revenues:</b>	Restricted
Private Donations	\$ 25,000
Miscellaneous Revenue	\$ 0
Transfer from General Fund Balance	0
<b>Total Capital Project Revenues</b>	<b>\$ 25,000</b>

<b>Expenditures:</b>	
Maintenance & Repair	10,000
Supplies	4,000
Contract Labor	10,000
Contingency	1,000
<b>Total Capital Project Fund Expenditure</b>	<b>\$ 25,000</b>

**SECTION 2: REVENUES**

The capital project authorized is the Special Revenue Fund Ordinance – Jan Karon Literary Guild. The project is to be financed by contributions, grant proceeds, and fees.

**SECTION 3: DOCUMENTATION**

Copies of this ordinance will be kept on file at Town Hall and shall be furnished to the Town Clerk and Finance Officer to provide direction in the collection of revenues and disbursement of Town funds.

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- A. The Town Manager shall serve as Budget Officer.
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Amended the ending date this 16th day of June, 2020.

  
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Janet H. Winkler, Mayor

ATTEST:

  
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Tamra T. Swanson, Town Clerk

**Closed Public Hearing:**

**Motion: (Jeff Link/Barry Mitchell) to close the public hearing. Unanimously approved.**

On behalf of the Board, Janet thanked Rebecca and the staff for the hard work done in preparing the budget. She commented that although we had to work with a lot of unknowns, we still were able to adopt a balanced budget.

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**Resolution for Pedestrian Enhancement Project:**

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Rebecca stated that every year there is money managed by the WPCOG for the Metropolitan Service Area (MSA) that is available among four transportation modal buckets: bicycle and pedestrian, intersections, roadway, and transit. She stated that we requested that the WPCOG apply for funds through the federal and state operations to improve pedestrian crossings between the east and west sides of Town across Main Street. She mentioned that the crosswalk project would be consistent with the Town's Bike & Pedestrian Plan that is in the application approval process with the NCDOT.

The crosswalk project is known as the Main Street Pedestrian Enhancements Project, and it received the second most points in the program. The cost of the Project is \$680,000, with \$544,000 of the funding coming from the Greater Hickory Metropolitan Planning Organization (GHMPO), and \$136,000 coming from the Town. Rebecca stated that right now it is just an application and if it gets approved, we will be looking at funding the project over the next 3 to 4 years.

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Rebecca commented that this is a very important project for the Town since the project will be making our crossings safer with signals, etc. Rebecca commented that we have had deaths with pedestrians crossing streets in the past.

Janet stated that this is a future project; however, in order to qualify for the funding, we need to adopt a resolution authorizing the application for the grant.

**Motion: (Barry Mitchell/Larry Chapman) to adopt the resolution, as presented, authorizing the Town to submit an application to the GHMPO for funding for the Main Street Pedestrian Enhancements Project. Unanimously approved.**

**RESOLUTION AUTHORIZING THE TOWN OF HUDSON TO SUBMIT AN  
APPLICATION TO THE GREATER HICKORY METROPOLITAN PLANNING  
ORGANIZATION IN THE AMOUNT OF \$544,000 FOR SURFACE TRANSPORTATION  
BLOCK GRANT – DIRECT APPOINTMENT FUNDS FOR MAIN STREET (321A)  
PEDESTRIAN ENHANCEMENTS PROJECT**

**WHEREAS**, on April 13, 2020 the Greater Hickory Metropolitan Planning Organization (GHMPO) issued a call for projects to local governments in its metropolitan planning region for Surface Transportation Program- Direct Appointment Funding (STBG-DA); and

**WHEREAS**, a total of \$13 million is available to award among four transportation modal buckets: bicycle and pedestrian, intersections, roadway, and transit; and

**WHEREAS**, STBG-DA is comprised of a collection of discretionary programs including pedestrian enhancements; and

**WHEREAS**, each agency may submit no more than three (3) projects of not less than \$200,000 each for possible reward; and

**WHEREAS**, the Locally Administered Projects Program (LAPP) funding requires a minimum 20% local cash match from the applicant; and

**WHEREAS**, the Town of Hudson will seek \$544,000 from GHMPO's Locally Administered Projects Program to match the expected cost of \$680,000 with a local government cash match of \$136,000 for the Main Street Pedestrian Enhancements Project; and

**WHEREAS**, the total of \$680,000 covers two to four enhanced pedestrian crossings of Main Street (321A) between Cedar Valley Road and Legion Road; and

**WHEREAS**, the Main Street Pedestrian Enhancements connect to existing pedestrian sidewalks which connects users to Hudson's Center Business District that includes restaurants, retail shopping, commercial services, and Town Hall; and

**WHEREAS**, the project is consistent with the Town of Hudson Pedestrian and Bicycle Plan; and

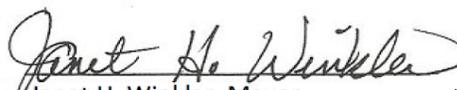
**WHEREAS**, the Main Street Pedestrian Enhancements are intended to support and promote safe and comfortable walking between residential neighborhoods to the downtown area;

**THEREFORE, BE IT RESOLVED**, that Rebecca Bentley, the Town of Hudson Town Manager, is hereby authorized to submit a STBG-DA application in the amount of \$544,000 and will commit \$136,000 as a local match for the Main Street Pedestrian Enhancements project's expected total cost of \$680,000.

Adopted this 16<sup>th</sup> day of June, 2020.

ATTEST:

  
Tamra T. Swanson, Town Clerk

  
Janet H. Winkler, Mayor



Budget Revision:

Rebecca presented the following 3 Budget Amendments:

1 – COVID-19 Expenses reimbursed through the CARES ACT Relief Funds – Distributed by Caldwell County.

<b>Date:</b> June 11, 2020				
<b>Department:</b> CONTINGENCY				
<b>Dept Head Signature:</b> Rebecca M. Bentley				
<b>Purpose:</b> Caldwell County notified the municipalities within Caldwell County on 05/27/2020 that the County would share with the municipalities the \$1.7 million dollars in Coronavirus Federal CARES ACT Relief Funds the state had allocated to Caldwell County for COVID19 expenses through that legislation.				
<b>Revenue:</b>				
<b>Account Number</b>	<b>Account Title</b>	<b>Current Budget</b>	<b>Change to Budget</b>	<b>Amended Budget</b>
101-340-3355	CARES ACT COVID19 REIMBUR	\$ -	\$ 14,650	\$ 14,650
<b>Total</b>			<b>\$ 14,650</b>	\$ -
<b>Expense:</b>				
<b>Account Number</b>	<b>Account Title</b>	<b>Current Budget</b>	<b>Change to Budget</b>	<b>Amended Budget</b>
10-660-5900	Contingency	\$ 51,981	\$ 14,650	\$ 66,631
<b>Total</b>			<b>\$ 14,650</b>	\$ -

2 - The purchase of additional COVID-19 items reimbursed through the CARES ACT.

<b>Date:</b> June 11, 2020				
<b>Department:</b> CONTINGENCY				
<b>Dept Head Signature:</b> Rebecca M. Bentley				
<b>Purpose:</b> Lifeguard chairs, caution tape, cones, disinfectant, gloves, thermometers, etc.				
<b>Revenue:</b>				
<b>Account Number</b>	<b>Account Title</b>	<b>Current Budget</b>	<b>Change to Budget</b>	<b>Amended Budget</b>
101-340-3355	CARES ACT COVID19 REIMBUR	\$ 14,650	\$ 13,750	\$ 28,400
<b>Total</b>			<b>\$ 13,750</b>	\$ -
<b>Expense:</b>				
<b>Account Number</b>	<b>Account Title</b>	<b>Current Budget</b>	<b>Change to Budget</b>	<b>Amended Budget</b>
10-410-2319	SUPPLIES COVID 19	\$ 5,900	\$ 3,000	\$ 8,900
10-420-2319	SUPPLIES COVID 19	\$ 850	\$ 150	\$ 1,000
10-510-2319	SUPPLIES COVID 19	\$ 7,200	\$ 3,200	\$ 10,400
10-550-2319	SUPPLIES COVID 19	\$ -	\$ 100	\$ 100
10-620-2319	SUPPLIES COVID 19	\$ -	\$ 7,200	\$ 7,200
10-630-2319	SUPPLIES COVID 19	\$ -	\$ 100	\$ 100
<b>Total</b>			<b>\$ 13,750</b>	\$ -

3 – Year End Revisions

Budget Revision #20-15  
FY 2019-2020

		Budget 19-20	Budget Revision	Revised 19-20 Budget
<b>Administration</b>				
10-420-1050	FICA Taxes	5,884	800	6,684
10-420-1055	Medicare Taxes	1,376	-800	576
10-420-1080	Unemployment Ins	0	1,000	1,000
10-420-1090	Other Fringe Benefits	17,500	-5,900	11,600
10-420-2134	Utilities W & S	100	100	200
10-420-2150	Mtce/Rep Bldg Grounds	5,000	-225	4,775
10-420-2260	Advertising	5,000	2,700	7,700
10-420-2330	Dept Supplies	2,500	200	2,700
10-420-2530	Dues & Subscriptions	12,000	425	12,425
10-420-2550	Ins & Bonds	1,400	-500	900
	<b>Total Administration</b>		-2,200	
<b>Finance</b>				
10-440-1019	Salary COVID19	0	2,000	2,000
10-440-1020	Salary & Wages	80,834	-2,000	78,834
	<b>Total Finance</b>		0	0
<b>Tax Collection</b>				
10-460-1019	Salary COVID19	0	850	850
10-460-1020	Salary & Wages	54,357	-850	53,507
10-460-1025	Salary OT	1,500	1,400	2,900
10-460-1050	FICA	3,468	1,000	4,468
10-460-2260	Advertising	1,000	-400	600
10-460-2330	Dept Supplies	2,000	400	2,400
	<b>Total Tax Collection</b>		2,400	
<b>Legal</b>				
10-470-2450	Contracted Services	5,000	7,400	12,400
10-470-2570	Miscellaneous	0	100	100
	<b>Total Legal</b>		7,500	
<b>Planning/Zoning</b>				
10-490-2260	Advertising	1,500	-100	1,400
10-490-2570	Miscellaneous	100	100	200
	<b>Total Legal</b>		0	

Budget Revision #20-15  
FY 2019-2020

		Budget 19-20	Budget Revision	Revised 19-20 Budget
<b>Law Enforcement</b>				
10-510-1019	Salary COVID19	0	2,000	2,000
10-510-1020	Salary & Wages	505,604	-2,000	503,604
10-510-1050	FICA Taxes	34,258	1,000	35,258
10-510-1055	Medicarrre Taxes	8,012	-1,000	7,012
10-510-2100	Telephone	4,800	1,000	5,800
10-510-2134	Utilities W/S	250	105	355
10-510-2270	Gasoline	29,300	-4,900	24,400
10-510-2450	Contracted Services	14,200	50	14,250
10-510-2540	Workers Comp	9,500	-1,500	8,000
10-510-2550	Ins & Bonds	12,800	1,800	14,600
10-510-2570	Miscellaneous	800	-300	500
10-510-3740	Capital Outlay, Equip	19,000	2,000	21,000
10-510-3750	Capital Outlay Vehicles	40,000	1,745	41,745
	<b>Total Law Enforcement</b>		0	
<b>Resource Officers</b>				
10-511-1019	Salary COVID19	0	600	600
10-511-1020	Salary & Wages	122,503	-600	121,903
	<b>Total Resource Officers</b>		0	
<b>Public Works</b>				
10-550-1019	Salary COVID19	0	1,500	1,500
10-550-1020	Salary & Wages	46,472	-1,500	44,972
10-550-1050	FICA Taxes	2,962	300	3,262
10-550-1055	Medicare Taxes	693	-300	393
	<b>Total Public Works</b>		0	
<b>Street Dept</b>				
10-560-1019	Salaries COVID19	0	4,600	4,600
10-560-1020	Salaries & Wages	123,725	-4,600	119,125
10-560-1050	FICA Taxes	7,778	1,200	8,978
10-560-1055	Medicare Taxes	1,819	-1,200	619
10-560-1060	Group Insurance	26,087	600	26,687
10-560-2270	Gasoline	5,600	-600	5,000
10-560-2280	Fuel Oil	3,300	-600	2,700
10-560-2450	Contracted Services	2,400	600	3,000
	<b>Total Street Dept</b>		0	

Budget Revision #20-15  
FY 2019-2020

Powell Bill Funds		Budget 19-20	Budget Revision	Revised 19-20 Budget
10-570-1019	Salary COVID19	0	1,000	1,000
10-570-1020	Salary & Wages	27,279	-1,000	26,279
10-570-1050	FICA	1,728	250	1,978
10-570-1055	Medicare	404	-250	154
10-570-1060	Group Ins	5,346	500	5,846
10-570-2160	Mtce/Rep Equip	6,000	-500	5,500
10-570-2170	Mtce/Rep - Street	150,000	-5,120	144,880
10-570-2175	Mtce/Rep - Sidewalks	10,000	5,120	15,120
10-570-2270	Gasoline	2,700	-1,100	1,600
10-570-2330	Dept Supplies	2,500	1,100	3,600
10-570-2460	Engineering Fees	58,000	3,100	61,100
10-570-3730	Capital Outlay Construction	453,000	-3,100	449,900
<b>Total Powell Bill Funds</b>			<b>0</b>	

Budget Revision #20-15  
FY 2019-2020

Sanitation		Budget 19-20	Budget Revision	Revised 19-20 Budget
10-580-2453	Tipping Fee	16,000	-200	15,800
10-580-2455	30 Yd Rental	5,000	200	5,200
<b>Total Sanitation</b>			<b>0</b>	
Landscaping		Budget 19-20	Budget Revision	Revised 19-20 Budget
10-600-1019	Salary COVID19	0	1,200	1,200
10-600-1020	Salary & Wages	29,853	-1,200	28,653
10-600-1050	FICA	1,932	100	2,032
10-600-1055	Medicare Taxes	452	-100	352
10-600-1060	Group Insurance	6,518	400	6,918
10-600-2155	Landscaping Materials	5,500	200	5,700
10-600-2570	Miscellaneous	750	-600	150
<b>Total Landscaping</b>			<b>0</b>	

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Recreation

10-620-1019	Salary - COVID19	0	2,100	2,100
10-620-1020	Salary & Wages	129,825	-2,100	127,725
10-620-1050	FICA	10,588	1,200	11,788
10-620-1055	Medicare Taxes	2,476	-1,200	1,276
10-620-2330	Dept Supplies	13,700	200	13,900
10-620-2333	Senior Citizens Supplies	940	-200	740
10-620-2450	Contracted Services	3,975	1,000	4,975
10-620-2456	Contracted Services - Baseball	2,250	-1,000	1,250
10-620-2480	Purchases for Resale	2,500	-400	2,100
10-620-2480	Purchases for Resale	3,650	400	4,050
10-620-2540	Workers Comp Prem	5,500	-900	4,600
10-620-2550	Insurance & Bonds	5,800	900	6,700
<b>Total Recreation</b>			<b>0</b>	

Cultural

10-621-2600	WI-FI System	0	300	300
10-621-2634	Railroad Commission	500	-300	200
<b>Total Cultural</b>			<b>0</b>	

Budget Revision #20-15  
FY 2019-2020

		Budget 19-20	Budget Revision	Revised 19-20 Budget
<b>Rec Aquatics</b>				
10-622-2130	Utilities Elect	9,000	3,000	12,000
10-622-2134	Utilities W/S	6,500	-2,000	
10-622-2331	Chemical Supplies	10,000	-2,000	
10-622-2480	Purchases for Resale	3,000	2,000	
10-622-2570	Miscellaneous	1,000	-1,000	
<b>Total Rec Aquatics</b>			<b>0</b>	
<b>Rec Optimist Park</b>				
10-624-2330	Dept Supplies	1,000	-225	775
10-624-2550	Ins & Bonds	0	225	225
<b>Total Rec Optimist Park</b>			<b>0</b>	
<b>HUB</b>				
10-630-1019	Salary COVID19	0	3,050	3,050
10-630-1020	Salary & Wages	74,029	-3,050	70,979
10-630-1025	Salaries OT	1,500	500	2,000
10-630-1050	FICA Taxes	5,669	700	6,369
10-630-1055	Medicare	1,326	-700	626
10-630-2150	Mtce/Rep - Bldg Grounds	15,000	9,000	24,000
10-630-2260	Advertising	2,000	-195	1,805
10-630-2330	Supplies	6,500	500	7,000
10-630-2540	Workers Comp	1,200	-570	630
10-630-2550	Ins & Bonds	5,500	765	6,265
<b>Total HUB</b>			<b>10,000</b>	

June 16, 2020 Regular Meeting

HUB/B Building

10-632-2130	Utilities Elect	5,500	3,000	8,500
10-632-2132	Utilities Gas	10,500	-3,000	7,500
10-632-2150	Mtce/Rep Bldg Grounds	10,000	-4,100	5,900
10-632-2330	Supplies	3,000	-500	2,500
	<b>Total HUB/B Bldg</b>		<b>-4,600</b>	

Budget Revision #20-15  
FY 2019-2020

		Budget 19-20	Budget Revision	Revised 19-20 Budget
<b>HUB Dinner Theatre</b>				
10-635-2336	Royalties	4,100	15	4,115
10-635-2337	Scripts	100	30	130
10-635-2340	General Supplies	4,000	-1,435	2,565
10-635-2360	Advertising	0	125	125
10-635-2382	HUB Tix Fees/Sales Tax	0	1,265	1,265
	<b>Total HUB Dinner Theatre</b>		<b>0</b>	
<b>Contingency</b>				
10-660-5900	Contingency	66,631	-13,100	53,531
	<b>FUND 10</b>			
	<b>TOTAL EXPENDITURE BUDGET</b>		<b>0</b>	

**Motion: (Larry Chapman/Rick Shew) to approve the two budget amendments and the year-end revisions as presented. Unanimously approved.**

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Public Comment & Informal Discussion:

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**Recognition of Police Department:** Rick stated that he would like to go on record in saying how fortunate we are to have such a fine Police Department, and he wanted the Officers and Police Staff to know how much they are appreciated.

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Larry stated that he had a private citizen express to him how much they appreciate our Police Department, and how much they like living here in Hudson.

**Update on Pool:** Jeff asked how things are going at the Pool?

Rebecca stated that Chuck says everything is going well, and the public seems to be making the adjustments well. There are new stands for the lifeguards, and there are sneeze guards in place where needed. Chuck is very pleased to this point. She stated that because we have one of only a few pools open this season, we have had people from counties several miles away visiting our pool this year.

**Kiddie Car Parade:** Rebecca stated that we need to think about whether or not to cancel our annual Kiddie Car Parade. She stated that this year's parade was going to be our 49<sup>th</sup> Kiddie Car Parade. She added that as it stands right now with the COVID-19 restrictions, we are not allowed to have parades. She commented that this may change with the next phase.

Larry stated that he talked earlier with Rebecca and Chuck, and Chuck had some ideas on changes if we are allowed to have the parade.

Rebecca commented that since the participants are mostly children or just people on foot, they are typically more than 6 ft. apart.

Rick asked how many spectators typically come to this parade.

Rebecca stated that the crowd is small and usually spaced sporadically along the parade route.

Jeff asked if we could reschedule the parade for Labor Day if we are not able to have it for the Fourth of July.

Rick suggested that we try to have the parade on the Fourth of July, but have Labor Day as a second option.

It was the consensus of the Board to leave the decision about the Kiddie Car Parade up to staff based on the Governor's decisions for COVID-19.

Ann stated that she has a painting done by Nancy Watson of the Kiddie Car Parade from years ago, and it is displayed in Nancy's room at the HUB.

**Monthly  
Financial  
Report:**

**TOWN OF HUDSON  
MONTHLY FINANCIAL REPORT - MAY 2020**

	Current Month**	Last Month**
<b>SUMMARY OF CASH ACCOUNTS</b>		
Cash/Checking	\$ 262,127	\$ 75,573
NC Capital Management Trust	1,189,909	1,464,044
CD - Capital Bank	-	-
CD - First Citizens Bank	100,000	100,000
	<u>\$ 1,552,036</u>	<u>\$ 1,639,617</u>

	BUDGET 2019-20	ACTIVITY THIS MONTH	ACTIVITY TO DATE	BALANCE	%
REVENUES	\$ 4,084,516	\$ 123,160	\$ 2,752,069	\$ 1,332,447	67.37
EXPENDITURES	\$ 4,084,516	\$ 198,921	\$ 3,177,916	\$ 906,600	77.8
REVENUES- JAN KARON MITFORD GUILD	\$ 25,000	\$ -	\$ 25,000	\$ -	100
EXPENDITURES- JAN KARON MITFORD GUILD	\$ 25,000	\$ -	\$ -	\$ 25,000	0
REVENUES- CAP PROJECT HUD OPT PK	\$ 445,160	\$ 700	\$ 36,271	\$ 408,889	8.14
EXPENDITURES-CAP PROJ HUD OPT PK	\$ 445,160	\$ -	\$ -	\$ 445,160	0
REVENUES- CAPITAL PROJECT HUB ST.	\$ 805,300	\$ 16,000	\$ 245,018	\$ 560,282	30.42
EXPENDITURES- CP HUB STATION	\$ 805,300	\$ 18,952	\$ 143,912	\$ 661,388	17.87

**NOTES:**

- Property tax bills were mailed mid-August. The majority of property tax and solid waste collections occur during November through January.
- Three month lag in sales tax distribution. The first monthly distribution for FY 2019 was received in the October. **Sales Tax revenue is 6% increase over this time in FY 2018.**
- Most state-shared revenues are distributed quarterly. We have received the distribution for the second allocation for the Powell Bill. We have received 100.81% of the budgeted revenue.
- Majority of annual insurance premiums paid in July.

\* Does not reflect monthly adjusting entries  
\*\*Reflects Monthly Closing Entries

(Note: Commissioner Jonathan Greer entered the meeting.)

**Update on Potential Renters at HUB Station:** Ann reported that we received payment of 6 month's rent from Jan Karon for her space at HUB Station, and we have a potential renter for another space.

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Closed Session – N.C.G.S. 143-318.11(a)(3) – to consult with legal counsel:

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Janet stated that the Board was going into Closed Session in accordance with N.C.G.S. 143-318.11(a)(3) – to consult with legal counsel.

**Motion: (Larry Chapman/Jeff Link) to go into Closed Session. Unanimously approved.**

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Return to Regular Session:

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**Motion: (Larry Chapman/Jeff Link) to return to regular session. Unanimously approved.**

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Adjournment:

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**Motion: (Larry Chapman/Rick Shew) Unanimously approved.**

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**Tamra T. Swanson, Town Clerk**