

# TOWN OF HUDSON BUDGET MEETING

September 10, 2019

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In Attendance:

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**Members Present:** Mayor Janet Winkler, **Commissioners:** Larry Chapman, Barry Mitchell, Rick Shew, Ann Smith and Bill Warren

**Members Absent:** Commissioner Jonathan Greer

**Others Present:** Town Manager, Rebecca Bentley and Town Clerk, Tammy Swanson

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Call to Order:

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Janet Winkler called the budget meeting to order. She stated that the meeting was called to discuss bids received for repairing Holly Hill Street and Hickman Avenue:

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Award Bids for Storm Drain Repairs @ Holly Hill Street and Hickman Avenue:

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Rebecca presented information received for repairing Hickman Avenue and Holly Hill Street.

**Holly Hill Street:**

Letter from Engineer: Matt Oetting, McGill & Assoc.

A total of three (3) bids were received on September 5, 2019 for the Holly Hill Street Storm Drain Repair project. Based on the comparison of bid prices provided by each bidder, Hickory Sand Company, Inc. of Hickory, North Carolina, submitted the lowest responsive responsible bid with a total base bid amount of \$142,875.00. Based on discussion with Town staff, we recommend inclusion of Alternate One (1) with the project, bringing the total bid to \$146,855.00.

Hickory Sand Company, Inc. is appropriately licensed with the North Carolina General Contractor Board and is qualified to perform this project. Therefore, we recommend award of this project to Hickory Sand Company, Inc. in the amount of \$146,855.00.

Based on discussions with Town staff, we also recommend that the Town establish contingency funds in the amount of \$7,200.00 (5% of contract price) to cover unforeseen changes that may become necessary throughout the construction phase of this project.

BIDDERS	BID ITEM 1 (Holly Hill Street Drainage)	BID ITEM 2 (Water/Sewer Utility Replacement)	BID ITEM 3 (Temporary Stream Flow Pumping)	BASE BID TOTAL PRICE	ALTERNATE #1 (RCP Drainage Pipe)	TOTAL BID PRICE INCLUDING ALTERNATES
Hickory Sand Company, Inc.	\$123,650.00	\$12,225.00	\$7,000.00	\$142,875.00	\$3,980.00	\$146,855.00
Mountain Crest, LLC	\$145,500.00	\$24,400.00	\$10,000.00	\$179,900.00	\$10,000.00	\$189,900.00
Buckeye Bridge, LLC	\$213,308.00	\$22,596.00	\$73,964.00	\$309,868.00	\$23,616.00	\$333,484.00

Rebecca stated that we did add alternates, and we will have to pay for the alternate items.

**Hickman Avenue:**

Letter from Engineer: Matt Oetting, McGill & Assoc.

One (1) bid was received on September 5, 2019 for the Hickman Avenue Storm Drain Repair project. Mountain Crest, LLC of Lenoir, North Carolina, submitted the only bid with a total base bid amount of \$265,400.00. Based on discussion with Town staff, we recommend inclusion of Alternates One (1) and Two (2) with the project, bringing the total bid to \$281,400.00.

We recommend award of this project to Mountain Crest, LLC in the amount of \$281,400.00 based on the following facts:

- As this project was informally bid as outlined by NCGS 143-131, no minimum number of bids is required to award
- McGill Associates solicited bids from seven (7) area contractors
- The base bid received fell within 8% of the estimated construction cost
- Mountain Crest, LLC is appropriately licensed with the North Carolina General Contractor Board
- Mountain Crest, LLC is qualified to perform this project
- The urgent nature of this project

Based on discussions with Town staff, we also recommend that the Town establish contingency funds in the amount of \$14,000.00 (5% of contract price) to cover unforeseen changes that may become necessary throughout the construction phase of this project.

BIDDERS	BID ITEM 1 (Hickman Avenue Drainage)	BID ITEM 2 (Water/Sewer Utility Replacement)	BID ITEM 3 (Temporary Stream Flow Pumping)	BASE BID TOTAL PRICE	ALTERNATE #1 (RCP Drainage Pipe)	ALTERNATE #2 (NCDOT Guard Rail)	TOTAL BID PRI INCLUDING ALTERNATE
Mountain Crest, LLC	\$201,000.00	\$54,400.00	\$10,000.00	\$265,400.00	\$10,000.00	\$6,000.00	\$281,400.00

Rebecca stated that Matt asked Hickory Sand at the bid opening why they did not bid on the Hickman Avenue repairs, and they indicated that they did not have time to do both projects.

Rebecca commented that Matt solicited 7 contractors for bids for the projects.

Janet stated that these bids fell within the range we had anticipated.

Rebecca stated that we have a 90-day period for the projects, and depending on the weather, we may have to wait on the asphalt to be poured.

Bill asked when we anticipate getting funds from the State.

Janet stated that we are not sure at this point; however, we do anticipate that the State will help us.

Rebecca stated that the State has not officially confirmed the reimbursement; however, they have indicated that they see no reason why the repairs would not be reimbursed.

Bill asked when the contractors would be available to begin the work.

Rebecca stated that they should be ready when we are ready.

Rebecca commented that Matt took all the bids back and confirmed that the bidders would meet all the bonding requirements, etc. Matt will let the contractors know when they can proceed.

Rebecca stated that the officials at Raleigh have indicated that they are very busy with hurricane repairs for the eastern part of the state, which could delay our reimbursement.

Rick asked if the size of the pipe bid is sufficient.

Rebecca stated that the engineer believes the size of the pipe is sufficient. The pipe itself failed, and replacing it with a concrete pipe would be much more reliable.

Rebecca commented that we require developers to build streets to State standards, and we should do no less when we repair the streets.

**Holly Hill Street -**

**Motion: (Rick Shew/Bill Warren) to award the bid for repairs to Holly Hill Street to Hickory Sand as recommended by the engineer. Unanimously approved.**

**Hickman Avenue –**

**Motion: (Barry Mitchell/Ann Smith) to award the bid for repairs to Hickman Avenue to Mountain Crest as recommended by the engineer. Unanimously approved.**

**Budget Revision:**

**Motion: (Bill Warren/Larry Chapman) to approve a budget revision from Fund Balance to cover costs involved with the street repairs. Unanimously approved.**

Janet stated that the reimbursement from the State will go into Fund Balance.

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**Municipal Finance Class to be Offered at CCC & TI:**

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Rick Shew stated that Caldwell Community College is planning to offer a Municipal Finance Class in the near future. He said that it could be either a completely online class or a seated class, or it could be a combination of both depending on the instructor. Rick stated that it will be a 42-hour course, and they are hoping to bring in students from other regions.

Rebecca commented that the reason the College is offering this class is because small towns have staff that are having to wear many hats, and sometimes staff don't know all the rules especially when it comes to finance. So, the LGC has said they are going to put requirements on what staff members can serve as Finance Officer. Rebecca stated that she is glad this course will be offered at the college.

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**Adjournment:**

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**Motion: (Larry Chapman/Bill Warren) to adjourn them meeting. Unanimously approved.**

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Tamra T. Swanson, Town Clerk