

Town of Hudson Recreation Committee Meeting

November 20, 2018

In Attendance:

Members Present: Larry Chapman, Chairman, Rick Shew, Janet Winkler, Mayor

Members Absent: Barry Mitchell

Others Present: Town Manager, Rebecca Bentley, Recreation Director, Chuck Raby and Town Clerk, Tammy Swanson

Discuss Upcoming Recreation Projects:

Larry Chapman called the meeting to order.

Hudson Baseball - Recommendation: Chuck reported that Hudson Baseball has folded. The president of the organization resigned and the Board of Directors quit. Chuck stated that he had an understanding with Hudson Baseball that Hudson Recreation would not become involved unless their organization folded. So now, they are giving us their equipment, etc. With this in mind, we are going to be adding another big program, which will require additional money and time to operate. Chuck commented that we try to keep the programs revenue neutral; however, baseball is an expensive sport to run. Chuck reviewed the costs involved with running his current programs, and he commented that he is considering adding a cost for insurance.

Chuck discussed the insurance that would be involved with running this program. He explained that he used the numbers Hudson Baseball had given him for how many kids are typically involved, and since it is on Hudson property, he will need to have Hudson staff present. He commented that we are covered with insurance through Granite Insurance Company.

Chuck presented the following request for an additional full-time employee for the Recreation Department.

Request for Additional Full-Time Employee (Program Supervisor)

The Recreation Department is in need of an additional full-time employee (Program Supervisor) that can organize and supervise programs. In addition to organizing and supervising programs, this position will also be responsible for building maintenance, field maintenance, assisting with special events, working in the office, janitorial duties, assisting at the pool and any other jobs related to the recreation department.

We currently have (2) full-time employees, (8) part-time employees, and (12) lifeguards during the summer. As the only full-time employees, Frank and myself are working a total of 24 hrs. per day. This is a combined 128 hours per week to meet the needs of the recreation department, optimist park, pool, and special events. Continuing to do this is quickly depleting my overtime budget.

Our Gym operates Monday-Thursday (8am-9pm) (13 hrs. per day), Fridays (8am-5pm) (9 hrs.), and Saturdays (1pm-5pm) (4 hrs.) which is a total of (65 hrs. per week). Our pool operates Monday-Friday (9am-5pm) (8 hrs. per day), Saturday (12-5pm) (5hrs.), and Sundays (2pm-5pm) (3 hrs.) which is a total of 52 hours per week. Our programs operate at a minimal of 3 nights per week (5pm-9pm) (4 hrs. per day) which is a total of (12 hrs. per week). In addition to the supervisor hours the parks and building require cleaning, maintenance to the playgrounds, shelters, ball fields, trails, pool, and optimist park which consumes at least (6 hrs. per day) (42 hrs. per week).

We do have part-time help, but there has been many times that this help is not available and we have to decide which area we will need to close to work on other parts of our facilities. Please keep in mind that almost all of our part-time help has full-time jobs and these individuals come straight from an (8) hour day to the recreation department to work an additional (4) hours or more if needed. Also, our part-time employees are only allowed to work up to (19) hours per week to be considered part-time, otherwise we would have to treat them like full-time employees. So this now creates a void of who is going to make up these hours and that then falls on Frank and myself. This leads to overtime pay that I am trying to avoid.

My plans for another full-time employee is to eliminate long hours for Frank and myself and to divide the responsibilities which should keep everyone within total hours and within budget. Unfortunately this will not always work but will make it very manageable.

I ask you to consider my request for another full-time position at the Recreation Department and help us to continue to meet the needs of the community. We are not getting any smaller, but growing rapidly everyday. Our (38 acre) park, two million dollar Recreation center, \$200,000 pool, (8 acre) optimist park, (1 acre) dog park, multiple shelters, multiple trails, amphitheater and ball fields are always in use from daylight til dark and my goal is to continue to make Hudson Parks & Recreation the best in the county.

Rebecca stated that in looking at the salary, the new employee would not be devoted solely to the baseball program, but would also help out in other recreation programs other months of the year.

Rick asked about the advertisement signs at Optimist Park and advertising with jerseys.

Chuck stated that the signs belong to the Optimist Club. Chuck talked about issues in the past that have not went well with advertising.

Larry asked about new signage with new donors.

Janet stated that she did not think the addition of new signs was discussed with the Optimist Club.

Chuck stated that his objective is to have 3 full-time employees so that he can adjust their hours - if an employee works at night, they would not come in until later in the day the next day. Chuck added that he would try to have two of the three employees working at the Recreation Center during daytime hours.

Rebecca asked what the \$57,500 makes up with salaries currently in budget.

Chuck stated that this amount covers the part-time employees who do the mowing, etc.

Rebecca reminded the Committee that employing someone would have to include both salary and fringe benefits which would cost approximately \$40,000.

Chuck stated that signups for baseball would be late January – early February, and he added that he could probably operate this year on his overtime budget.

Fee Changes Recommended:

Fee Changes for 2018 – 19

Athletic Programs

- Softball, Baseball, Basketball, Outdoor Soccer, Indoor Soccer: Current Fees: Res. \$35 Non-Res. \$45
Change: Res. \$40 Non-Res. \$50
- Wrestling: Current Fees: \$25
Change: \$30

Pool

Pool Rentals: Current Fees: \$100 for (2 hours)

Change: \$150 for (2 hours)

Church Fees: \$50 for (2 hours)

Change: \$75 for (2 hours)

- Admission Fees: Current Fees Day: 3 & under \$1
4 – 15 \$4
16-older \$5

Current Fees Night: 3 & under \$1

4 – 15 \$3

16-older \$4

Current Fees Sunday: \$2 everyone

Change: 3 & Under: \$3 Day / Night

4- Older: \$5 Day / \$3 Night

Change: Sunday Fee: \$3

Chuck stated that the proposed changes would make us equal with Granite Falls Recreation Department.

Chuck stated that the Hudson Baseball program is now with Babe Ruth League. He stated that he would like to run the program unaffiliated. Chuck added that we could possibly play interleague with either Lenoir or Granite Falls. He said that he would not have all-star teams, but in the basketball program which is played interleague we have county tournaments, which involves all the kids.

Chuck stated that as far as coaches for the baseball program go, most of the Hudson Baseball coaches have expressed an interest in continuing to coach. Some may choose to leave, however, after the first season because of the changes.

Review:

Larry reviewed the recommendations/requests from the Recreation Department: (1) request for one additional full-time employee to oversee the baseball program plus work a regular schedule at the Recreation Center, and (2) request change in fee schedule as presented.

Motion: (Rick Shew/Larry Chapman) to recommend approval of Chuck's request for an additional full-time employee, and his request to increase fees as presented, with a budget amendment for the changes coming to the Board for approval at the December 18th meeting. Unanimously approved.

Adjournment:

Motion: (Larry Chapman/Rick Shew) to adjourn the meeting. Unanimously approved.

Tamra T. Swanson, Town Clerk