

TOWN OF HUDSON REGULAR MEETING

September 18, 2018

In Attendance:

Members Present: Mayor Janet Winkler, **Commissioners:** Larry Chapman, Jonathan Greer, Rick Shew, Ann Smith and Bill Warren

Members Absent: Commissioner Barry Mitchell

Others Present: Town Manager, Rebecca Bentley, Chief of Police, Richard Blevins, Town Planner, Teresa Kinney, Town Clerk, Tammy Swanson and Town Attorney, Carroll Tuttle

Call to Order:

Mayor Janet Winkler called the September meeting to order, and Commissioner Bill Warren led the audience in the Pledge of Allegiance and opening prayer. Janet thanked everyone for attending the meeting, and for the work that went into preparing for protection of the Town during the recent threat of hurricane Florence.

Discuss/Adjust Agenda:

Janet presented the September agenda, and requested the following change:

Add Item 5(a) – Reconsider Date for Festival of the Arts and Amendment of Alcohol Permit for the Event

Motion: (Bill Warren/Larry Chapman) to approve the agenda as amended. Unanimously approved.

Approval of Minutes:

Motion: (Larry Chapman/Rick Shew) to approve the minutes from the August 21, 2018 meeting as presented. Unanimously approved.

Budget Amendment:

Rebecca Bentley presented budget amendment #19-04 for the payout of vacation/comp time earned by Janice Beck, who is retiring as of 12/1/2018. Rebecca explained that Janice's payout had not been budgeted in the regular budget process for FY 2018-2019.

Rebecca presented another amendment for the cost of removing a tree beside the walking track. Rebecca stated that according to Recreation Director, Chuck Raby, the tree is leaning near homes located along the walking trail, and it could cause property damage or possibly even injury if it is not removed. Rebecca added that Chuck has been in contact with Landscaper Brad Hyatt to take down the tree.

Janet asked if the Town's bucket truck could be used in taking down the tree.

Rebecca stated that because of the height and size of the tree, the bucket truck cannot be used to take it down. She commented that it is going to require someone with experience in taking down trees to remove this tree, and she mentioned that Brad Hyatt is bonded and does have experience in removing trees.

Rebecca stated that also included in this Budget Amendment are some minor adjustments to move funds between budget line items for computers in the Finance Department.

Motion: (Ann Smith/Rick Shew) to approve all of the budget amendments (#19-04 & #19-06) as presented. Unanimously approved.

Amendment #19-04		Town of Hudson Budget Amendment		
Date:	September 18, 2018			
Department:	Finance			
Dept Head Signature				
Purpose:	Additional budget needed to fund terminal vacation/comp time earned for Janice Beck retirement effective 12/1/2018.			
Revenue:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
	Total	\$ -	\$ -	\$ -
Expense:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-660-5900	Contingency	\$ 62,312.00	\$ (4,738.00)	\$ 57,574.00
10-440-1020	Salaries	\$ 104,097.00	\$ 4,000.00	\$ 108,097.00
10-440-1030	401k Contributions	\$ 3,153.00	\$ 120.00	\$ 3,273.00
10-440-1050	FICA Taxes	\$ 6,523.00	\$ 248.00	\$ 6,771.00
10-440-1055	Medicare Taxes	\$ 1,526.00	\$ 60.00	\$ 1,586.00
10-440-1070	NC Retirement	\$ 8,145.00	\$ 310.00	\$ 8,455.00
				\$ -
				\$ -
				\$ -
	Total	\$ 185,756.00	\$ -	\$ 185,756.00

Amendment #19-06		Town of Hudson		
Budget Amendment				
Date:	September 18, 2018			
Department:	Finance/Recreation/Landscaping			
Dept Head Signature				
Purpose:	Move money from Equip Lease Purchase to Supplies for computers for Finance Dept and move money from Landscaping to Contracted Service for tree removal in Recreation/Landscaping Depts			
Revenue:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
	Total	\$ -	\$ -	\$ -
Expense:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-440-2330	Supplies	\$ 2,250.00	\$ 750.00	\$ 3,000.00
10-440-2220	Equip Lease/Purchase	\$ 2,200.00	\$ (750.00)	\$ 1,450.00
10-620-2155	Landscaping	\$ 4,000.00	\$ (2,000.00)	\$ 2,000.00
10-620-2450	Contracted Services	\$ 5,500.00	\$ 2,000.00	\$ 7,500.00
10-600-2155	Landscaping	\$ 6,000.00	\$ (550.00)	\$ 5,450.00
10-600-2450	Contracted Services	\$ 100.00	\$ 550.00	\$ 650.00
				\$ -
				\$ -
				\$ -
	Total	\$ 20,050.00	\$ -	\$ 20,050.00

Reconsider Date for Festival of the Arts and Amendment of Alcohol Permit for the Event:

Rebecca stated that the Board has already approved a permit for the Festival of the Arts; however, due to inclement weather & hurricane Florence threat, the festival was cancelled. The new date and location for

September 18, 2018 Regular Meeting

the Festival is November 10th at the McCreary Family Recreation & Fitness Center - some inside and some outside. Rebecca commented that ordinarily, we do not allow alcohol at the Recreation Center; however, the Town's Ordinance does allow for alcohol during festivals. The requirements for the permit are that a date and time be specified for the event. Rebecca stated that Chuck is in agreement with having the Festival at the Recreation Center, and he plans to cover the floors to protect them during the event.

Rick Shew commented that events are held in the gym area at CCC & TI regularly, and the gym floors there are protected with a tarp-type covering.

Larry asked if we have checked to see if the Alcohol Permit for the event is transferrable.

Rebecca stated that she has not officially checked with the State, but it should be transferrable.

Motion: (Bill Warren/Larry Chapman) to approve the amended resolution and date and place for rescheduling the Festival of the Arts. Unanimously approved.

Public Comment & Informal Discussion:

PARTF Grant Update: Rebecca reported that the Town was not awarded the PARTF Grant for the Optimist Park renovations. Rebecca added, however, that we can apply again in May 2019. Rebecca commented that she understands a lot of the funding from PARTF will be going to the eastern part of the state due to so much damage there from the recent hurricanes.

Rebecca stated some of the improvements to Optimist Park can wait and some cannot wait. She stated that we could probably have the bleachers repaired and the steps.

Rick mentioned that he had recently seen metal bleachers that were attached to the cement and it seemed to work nicely. He suggested this type of bleacher be considered as a possible option.

Update – Anderson Family Properties: Teresa Kinney reported that a judge ruled on the case between Anderson Family Properties and Tailored Chemical on August 31st. The ruling stated that Tailored Chemical was responsible for 65% of the clean-up and Anderson Family Properties was responsible for 35% of the clean-up. Teresa stated that Tailored Chemical will have up to one year to clear their portion of the totes off the site.

Rebecca stated that the Town had asked for an abatement plan from Anderson Family Properties. However, since there is now a court ordered plan to clear the property, we will waive our requirements for abatement.

State of Emergency Issued/Released for Hurricane Florence: Janet stated that she signed a State of Emergency Declaration in anticipation of Hurricane Florence, and the Town Staff was ready to address possible issues from the Hurricane. Janet stated that luckily, we did not have a lot of damage and the State of Emergency was released.

September 18, 2018 Regular Meeting

Rebecca stated that at a regional manager's meeting today, the towns affected by the Hurricane have asked for assistance from other municipal agencies, but we do not have extra staff to spare.

Upcoming Events:

- **Hudson Man & Woman of the Year Banquet – October 11th**
- **Dinner Theater – Children of Eden October 18th – 20th and 25th – 27th**
- **Veterans Day Event** – Larry Chapman reported that Legion Post 392 voted to observe Veterans Day on November 9th with Hudson Middle School. Larry commented that the Middle School always has a wonderful program to honor our Veterans.
- **Light Up Hudson** – Rebecca stated that there is already a lot of interest from our schools for decorating our trees for Light Up Hudson. The theme this year is Christmas Carol Celebration, and the trees can be decorated with anything heard about in a Christmas Carol.
- **Update on Police Department Building Addition** – Rebecca stated that the contractor had problems matching the brick – so he opted to use split faced block. Also, the project has been slightly delayed due to waiting on the building inspectors.

Adjournment:

Motion: (Bill Warren/Larry Chapman) to adjourn the meeting. Unanimously approved.

Tamra T. Swanson, Town Clerk