

TOWN OF HUDSON REGULAR MEETING

April 17, 2018

In Attendance:

Members Present: Mayor Pro Tem, Bill Warren, Commissioners: Larry Chapman, Jonathan Greer, Barry Mitchell, Rick Shew, Ann Smith and Bill Warren

Members Absent: Mayor Janet Winkler

Others Present: Town Manager, Rebecca Bentley, Chief of Police, Andy Day, Town Planner, Teresa Kinney, Recreation Director, Chuck, Raby, WPCOG Community & Economic Administrator, Erin Schotte, Town Clerk, Tammy Swanson and Town Attorney, Carroll Tuttle

Call to Order:

Mayor Pro Tem, Bill Warren, called the April meeting to order. Bill presided over the meeting in the absence of Mayor Janet Winkler. Commissioner Larry Chapman led the audience in the Pledge of Allegiance and opening prayer.

Discuss/Adjust Agenda:

Bill presented the April agenda, and no adjustments were requested.

Motion: (Larry Chapman/Ann Smith) to approve the agenda as presented. Unanimously approved.

Approval of Minutes:

Motion: (Ann Smith/Rick Shew) to approve the minutes, as presented, for the March 20, 2018 Regular Meeting, the March 20, 2018 Closed Session, the April 5, 2018 Budget Work Session and the April 5, 2018 Closed Session. Unanimously approved.

Public Hearing – Zoning Ordinance Text Amendment (Taprooms, Food Trucks, etc.):

Bill Warren opened the floor for public hearing.

Teresa Kinney presented the following staff report pertaining to the text amendment.

Text Amendment – ZTA – 1-2018 - Definitions

60.14-a. Brew Pub/Bar. A restaurant-pub that sell 25% of its own beer on site. The beer is brewed primarily for sale in the restaurant or pub (bar).

Brew Pub/Bar is considered a conditional use in Central Business District (C-B), and Highway Business District (H-B), Light Industrial (LI) and Heavy Industrial (HI).

60.24-a. Craft Beer Bottle Shop/Taproom. An establishment that offers various beers for sale on tap or for on premise consumption and by the bottle, for off-premise consumption.

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60.32-b. Food Service Truck/Trailer. Food truck shall mean a vehicle propelled by an engine which has been specifically designed or used for mobile food vending. "Food truck industry" shall mean both food trucks and food trailers shall mean, for the purposes of a mobile food vending license, a place, location, site, or separate area where food intended to be served in individual portions is prepared or served for a charge or required donation.

60.48- a. Micro-Brewery. A brewery that produces less than 15,000 barrels of beer per year with 75% or more of its beer sold off-site. Micro-brewery may also include a tasting room and retail space to sell to patrons onsite. Appropriate accessory uses such as outdoor taproom/tap-shack maybe included on the premises as the micro-brewery.

The micro-brewery is allowed as a conditional use in Central Business District (C-B) and Highway Business District (H-B) and a permitted use in the Light-Industrial District (L-I) if the operation is no greater than 4,500 square feet of floor space. Consisting of no outdoor storage visible to the passing public, and appropriate loading and unloading facilities.

60.50-b. Nano-Breweries. Sometimes referred to as pico breweries, or bucket breweries, distribute to a limited area and only make beer in very small quantities (typically three (3) barrels or less).

Nano-brewery is a conditional use in the Central Business District (C-B), and Highway Business District (H-B) and permitted use in the Light-Industrial District (L-I)

60.58- a. Regional Brewery. A brewery with the annual beer production of 15,000-60,000 gallon barrels. The regional brewery is a permitted use in Light-Industrial District (L-I) and Heavy- Industrial District (H-I). Any floor space greater than 4,501 must be located in the Light-Industrial District (L-I) or Heavy-Industrial District (H-I) with no less than two (2) loading docks. Outdoor storage must be contained under a shelter out of view of the general passing public.

60.74-a. Wine Shop/Wine Bar. An establishment that offers various wines for sale by the glass, for on premise consumption and by the bottle, for off-premise consumption.

Article VIII Use Requirements

Requirements by Districts

Section 80.10 Central Business District

SECTION 80.10-I. Permitted Uses C-B Central Business District

n. UNMOTORIZED OR MOTORIZED FOOD TRUCKS.

Food trucks shall be permitted in accordance with the Permitted Uses subject to the following standards:

1. Food trucks may conduct sales while parked on a public street when the Town Commissioners has approved a temporary street closing for a Town-sponsored or civic event such as a street festival/fair.
2. Food trucks may operate on an individual private property for a maximum of twenty (20) days, three individual weekend events, or both each calendar year when utilizing a temporary event permit for each individual parcel on which the food truck is located.
3. Food Truck Location. Food trucks must be located at least 100 feet from the front or rear door of any restaurant and outdoor dining area and at least 50 feet from any permitted mobile food vending cart location. Additionally, food trucks must be parked at least 15 feet from any fire hydrant, and 5 feet away from any driveway, sidewalk, utility box or vault, handicapped ramp, building entrance or exit, or emergency call box. These minimum distance requirements are all measured in a straight line from the closest point of the proposed food truck location to the closest point from the buffered point, or in the case of a restaurant measured from the closest point of the restaurants main entrance. If a zoning permit is issued and a restaurant subsequently opens within 100 feet (measured from the restaurants main and rear entrances) of the approved food truck location, the food truck may continue to operate until the permit expires.
4. Zoning Permit. A zoning permit is required for each site and must be signed by the property owner, and completed and submitted along with a site plan or plot plan. If a property owner has a property large enough to accommodate more than one food truck, only one zoning permit is required to be submitted showing the location of all food trucks. The plot plan must show the limits of the property, the location(s) of the proposed food truck, and label adjoining uses on neighboring properties. The applicant must also submit a NC Department of Agriculture Permit and a copy of the vehicle or trailer registration.
5. Parking. Food trucks may not occupy any required parking space for the primary use while the primary use is open to the public. Food trucks and the primary use may share parking spaces when having separate hours of operation. Food trucks may not park in handicapped accessible parking spaces, nor can they park in access or drive aisles. The approved location for the parking trucks, as shown on the zoning permit, must be physically marked. The food truck parking space can be marked with paint, tape or other easily identifiable material. Food trucks may not be parked in an approved location after hours of operation.
6. Hours of Operation. Food trucks may operate between the hours of 6 a.m. and 11 p.m., unless the food truck is located within 150 feet of a property with a single- or two-family residential dwelling. When located within 150 feet of this residential dwelling, the hours of operation shall be between 7 a.m. and 6 p.m. This measurement is taken from the property line of the residential dwelling in a straight line to the closest point of the approved food truck location.
7. Prohibitions. Food trucks may not use audio amplification or freestanding signage. All equipment associated with the food trucks must be located within three (3) feet of the food truck. The food truck operator is responsible for disposing of all trash associated with the operation of the food truck. Town trash receptacles may not be used to dispose trash or waste. All areas within five (5) feet of the food truck must be kept clean. Grease and liquid waste may not be disposed in tree pits, storm drains, the sanitary sewer system or public streets. Food trucks are all subject to the Town-wide noise ordinance.

8. Maximum Number of Trucks per property. Maximum of two (2) food trucks on lots of one-half acres or less.
9. Maximum of three (3) food trucks on lots between one-half acre and 1 acre.
10. Maximum of four (4) food trucks on lots greater than 1 acre.
11. Outdoor seating associated with a food truck is only permitted on lots at least two acres in size or greater.

Section 80.10– II - Conditional Uses

g. Micro-brewery and Nano Brewery (see definitions 60.48-a and 60.50-b and complies with this section h)

h. Wine Shop/Wine Bar - An establishment that offers various wines for sale by the glass, for on premise consumption and by the bottle, for off-premise consumption.

Or -

Craft Beer Bottle Shop/Taproom - An establishment that offers various craft beers for sale by the glass, for on premise consumption and by the bottle, for off-premise consumption.

1. Sales of mixed beverages for on premise consumption prohibited.
2. Hours of operation for on premise consumption of wine/craft beer limited to the following:
 - a. Monday through Thursday 11 am-11 pm
 - b. Friday and Saturday 11 am-12 Midnight
 - c. Sundays 1pm- 12pm
 - d. Extended Hours for Special Events: Standard ALE hours for a maximum of twenty-four (24) special events per calendar year. The establishment shall provide advance notice of special events. Examples of Special Events can include holidays, private parties and fundraisers for non-profits.
3. On-premise consumption prohibited outside the building, with the exception of outdoor seating areas located on the same property as the business. Outdoor seating areas shall be clearly defined and physically separated from adjacent properties, must contain a well-defined landscaped, lighted, stone walkway, public spaces, and parking areas.
4. A landscaping buffer requirements must be included as part of the overall site plan of at least 2- foot with of acceptable annual shrubs and fencing where deem appropriate (types of shrubs included with site plan).
5. Outdoor venue can include small operational taproom/tap shack if the project meets or exceeds one (1) acre
6. Outdoor venue activities may include games, music venue. If music venue is within a 1,500 foot of a Town sponsored outdoor or private function then music activities are suspended until the Town's activity ends.
7. Screened trash receptacle and recycling receptacle pad must be separate from the parking shall comply with section 109

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8. Off Street Parking and Loading Requirements Article XI 110.1 & 110.2 Business Uses of this Ordinance. One space per six (6) fixed seats provided for patron use, plus one space for every two (2) employees
9. Must comply with all other Local, State and Federal laws.

Section 80.12 L-I Light Industrial District.

I. Permitted Uses: aa.

Replace

SECTION 80.10-I. Permitted Uses C-B Central Business District

Article XI

Off Street Parking and Loading Requirements

Off Street Parking and Loading Requirements Article XI 110.1, 110.2 Residential and Related Uses of this Ordinance.

Certified and licensed apartment complexes for the elderly (ages 55 and older) shall have a parking ratio of no less than 1.5 spaces per unit

Off Street Parking and Loading Requirements Article XI 110.1, 110.2, 110.3 Business Uses of this Ordinance.

Bars, taprooms, breweries, one space per six (6) fixed seats provided for patron use, plus one space for every two (2) employees

Teresa stated that the Planning Board held a public hearing at their April 12th meeting, and they recommended the following changes:

- Change food truck permits to an annual permits. Teresa stated that food trucks would also need to have the necessary permits required for food service, etc.
- Allow food trucks as a permitted use in the Central Business and Highway Business districts.

Teresa stated that the outside appearance of food trucks was also discussed. The concerns involved the condition of the paint on the trucks and the signage.

Michael Kilby, owner of the property at 164 Hickman Avenue, commented that underpinning is often used on food trucks to hide the chassis system when the trucks is parked in a spot for an extended period of time.

Bill stated that it is his understanding that underpinning is a very common thing for food trucks.

Rick asked if the trucks would have underpinning on both sides.

Mr. Kilby stated that it depends on where the truck is parked, but it could involve both sides. Mr. Kilby added that many times, owners of breweries also own food trucks, and they are typically allowed to leave food trucks parked on their property indefinitely.

Rebecca expressed concerns about the permit for food trucks being changed to an annual permit. She stated that in her opinion, it would be unfair to the "brick and mortar" restaurants that operate on a daily basis.

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Rebecca added that the “brick and mortar” restaurants pay taxes, and the food trucks would just be paying an annual permit fee. Rebecca asked how much would be charged for the annual permit fee.

Teresa stated that a cost was not suggested by the Planning Board; however, she assumed it would be the same charge as a zoning permit which is \$25.00.

Rick stated that he would be curious to see how other towns handle food trucks.

Mr. Kilby stated that the City of Lenoir does not allow food trucks to park on municipal property.

Rebecca stated that the permit fee would be a part of our Schedule of Fees, and could be set at a later date. She commented that she believes other towns charge higher fees than \$25.00 annually. Rebecca mentioned again that she believes we need to keep our established businesses in mind as we regulate the use of food trucks.

Rick asked if the permit fee would be paid by the food truck owners or the property owners where the food trucks are parked.

Teresa stated that it should be the food truck operator, because they may move from place to place in Town.

Teresa mentioned that we could try these regulations, and revisit later to see how everything is working.

Close Public Hearing:

Motion: (Larry Chapman/Ann Smith) to closed public hearing. Unanimously approved.

Motion: (Ann Smith/Rick Shew) to approve Text Amendment ZTA-1-2018 as recommended by the Planning Board. Unanimously approved.

Resolution Adopting Town of Hudson Comprehensive Parks and Recreation Plan and the Site Specific Master Plan for Optimist Park:

Erin Schotte, Community & Economic Administrator for WPCOG, discussed the Park Masterplan with the Board. Erin stated that the Master Plan is a guide for future development of the Town’s parks and recreation programs. She added that it also adds points for the PARTF grant. Erin stated that a survey was distributed to get public input for improvements to the parks, and there were 45 responses received. The suggestions included things like restroom renovations for Redwood Park, pool tables for the Recreation Center, community gardens, etc. Erin stated that she likes to include projects in the plan that could be done over the next 10 years. She commented that this shows that the plan has been studied well and has foresight.

Erin presented a resolution adopting the Comprehensive Parks and Recreation Plan and the Site Specific Master Plan for Optimist Park.

Motion: (Jonathan Greer/Larry Chapman) to approve the resolution adopting the comprehensive plan and the Optimist Park Master Plan. Unanimously approved.

The resolution was adopted as follows.

RESOLUTION NO. 4/18 #5

A RESOLUTION ADOPTING THE TOWN OF HUDSON COMPREHENSIVE PARKS AND RECREATION PLAN AND THE SITE SPECIFIC MASTER PLAN FOR OPTIMIST PARK

WHEREAS, the Town of Hudson has partnered with the Western Piedmont Council of Governments to create a Comprehensive Parks and Recreation Plan designed to reflect the needs and desires of the Town and of its citizens as related to future parks and recreation planning within the town limits; and


WHEREAS, the result of that partnership is the “Town of Hudson Comprehensive Parks and Recreation Plan” presented to the Council this date for review, a copy of which shall be on permanent file in the Hudson Town Hall; and

WHEREAS, the Town of Hudson recognized the need to formulate a detailed redevelopment plan for newly-acquired Optimist Park and partnered with an engineering firm, community stakeholders, and the Western Piedmont Council of Governments to conduct a thorough site analysis; and

WHEREAS, the resulting Site Specific Master Plan for Optimist Park is included as Appendix A of the Town of Hudson Comprehensive Parks and Recreation Plan;

NOW, THEREFORE, be it hereby resolved by the Board of Commissioners for the Town of Hudson, North Carolina, that the “Town of Hudson Comprehensive Parks and Recreation Plan” and the “Site Specific Master Plan for Optimist Park” are hereby adopted and that the Board of Commissioners hereby expresses its intent that such document be used henceforth as a reference in the creation of all ordinances, rules, and regulations to the extent they each may impact the parks and recreation facilities for the Town of Hudson.

READ, APPROVED, AND ADOPTED this 17th day of April, 2018.

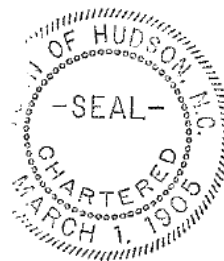
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Bill Warren, Mayor Pro Tem
Town of Hudson

ATTEST:



Tamra T. Swanson, Town Clerk
Town of Hudson



Set Discount Rate for 2018-2019 Taxes paid In July or August:

Tammy Swanson, Tax Collector, stated that each year the Board considers setting a tax discount for the upcoming tax year. Tax discounts are not required; however, there are several taxpayers plus mortgage companies that take advantage of the discount, which brings in tax revenue early. Tammy stated that last year's discount rates were 2% for payment in July, and 2% for payment in August. The dollar amount of the discounts given for the 2017-2018 tax year with a 2% discount totaled \$12,513 representing approximately \$625,650 in tax payments or 54% of the total tax levy.

Tammy commented that since our tax bills are typically mailed in out mid-July, it works better to have the tax discount rate the same for both July and August.

Motion: (Larry Chapman/Barry Mitchell) to set the tax discount for the 2018 tax year the same as last year, 2% for payments received in both July and August. Unanimously approved.

Approve Advertisement of Delinquent Taxes:

Tammy Swanson requested the Board's approval to advertise a list of the delinquent taxpayers in the newspaper. Tammy stated that the list consists of real property owners only; the personal property owners are not advertised. She also stated that we can advertise the list at least once between March 1st and June 30th, and she planned to advertise at the end of June. Tammy explained that an advertising fee of \$2.50 is added to each account that is advertised, which helps cover the cost of the advertisement. Also, tax laws require that the delinquent taxpayers be sent a letter, notifying them that their names will be advertised along with the amount of taxes that they owe.

Tammy stated that a list of the accounts that are currently delinquent were included in the agenda packets. She added that although we send out reminders to all the taxpayers with taxes due, we typically do not advertise accounts owing less than \$25.00. Also, taxpayers that make regular tax payments are not advertised. Tammy stated that we always try to update the list as close to press time as possible so that our list will be advertised as accurately as possible.

Motion: (Rick Shew/Jonathan Greer) to approve the advertisement of delinquent taxes as requested. Unanimously approved.

Declare Surplus Property:

Rebecca stated that she had received a request from the Police Department for the Board to declare Chief Andy Day's duty service pistol surplus. Rebecca explained that is it customary when we have a long tenured officer retire or leave the Police Department, they are given their service weapon. Rebecca commented that Chief Day will be retiring June 1st, and his Department would like to present him with his pistol.

Rebecca stated that the presentation of the pistol would not adversely affect the function of the Department, and a request has been made with the FY 2018-2019 budget for the replacement cost of the pistol.

Motion: (Larry Chapman/Ann Smith) to declare Chief Andy Day's service pistol surplus for presentation to Chief Day at his retirement. Unanimously approved.

Budget Revisions:

Rebecca stated that the Town Van was auctioned on Govdeals, and brought an amount of \$1,775.

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Rebecca presented the following Budget Amendment and Revisions.

Budget Amendment #18-06 was for the land purchased behind Walnut Avenue.

Budget Revisions – (#18-07) is to clean up the budget for the fiscal year. Rebecca commented that the overall change in the budget from the cleanup was \$5,800, which involved Dinner Theater.

Bill Warren asked how the façade grant was advertised.

Rebecca stated that information is available on the Town’s website, and we did a newspaper story when the program was initially implemented.

Motion: (Larry Chapman/Jonathan Greer) to approve the budget amendment/revisions as presented. Unanimously approved.

The budget amendment/revisions were approved as follows.

Budget Amendment

Date: 03/21/2018
Department: Administrative
Dept Head Signature
Purpose: Land Purchase - Walking Trail behind Walnut Avenue

Revenue:

Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
				\$ -
				\$ -
				\$ -
				\$ -
	Total	\$ -	\$ -	\$ -

Expense:

Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-420-3760	Capital Outlay, Other	\$ -	\$ 4,500	\$ 4,500
10-660-5900	Contingency	\$ 51,953	\$ (4,500)	\$ 47,453
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Total	\$ 51,953	\$ -	\$ 51,953

**Budget Revisions - #18-07
FY 2017-2018**

		Budget 17-18	Budget Revision	Revised 17-18 Budget
REVENUES				
10-360-7700	Dinner Theatre Ticket Sales	60,000	5,800	65,800
	Total Revenues	3,027,544	5,800	3,033,344

EXPENDITURES

GOVERNING BD

10-410-1020	Salaries & Wages	13,125	-2,000	11,125
10-410-2451	Election Expense	2,700	2,000	4,700
10-410-2540	Work Comp Prem	50	15	65
10-410-2550	Ins & Bonds	1,300	125	1,425
10-410-2570	Miscellaneous	3,000	4,000	7,000
	Total Govn Board	25,179	4,140	29,319

ADMIN

10-420-2110	Postage	500	500	1,000
10-420-2140	Travel & Training	2,000	-680	1,320
10-420-2180	Mtce/Rep Vehicle	500	-400	100
10-420-2270	Gasoline	700	-500	200
10-420-2450	Contracted Services	11,500	-2,000	9,500
10-420-2540	Work Comp Prem	135	5	140
10-420-2550	Ins & Bonds	1,300	75	1,375
10-420-3730	Capital Outlay, Buildings	35,000	3,000	38,000
	Total Administration	205,113	0	205,113

Finance

10-440-2120	Printing	500	100	600
10-440-2450	Contracted Services	9,500	350	9,850
10-440-2540	Workers Comp Prem	200	-73	127
10-440-2550	Ins & Bonds	500	100	600
10-440-2570	Miscellaneous	500	-477	23
	Total Finance	148,170	0	148,170

Tax Collection

10-460-1025	Salary OT	1,506	750	2,256
10-460-2220	Equip Lease Purchase	1,400	-500	900

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10-460-2330	Dept Supplies	1,500	10	1,510
10-460-2580	Motor Vehicle Collection	200	3,500	3,700
10-460-3740	Capital Outlay Equip	2,550	-1,125	1,425
Total Tax Collection		81,132	2,635	83,767

Planning/Zoning

10-490-2330	Dept Supplies	500	-500	0
10-490-2570	Miscellaneous	1,000	500	1,500
Total Planning/Zoning		49,500	0	49,500

Law Enforcement

10-510-2270	Gasoline	25,000	-1,675	23,325
10-510-2335	DARE Exp	3,000	300	3,300
10-510-2336	Co mm Res Supplies	500	-300	200
10-510-2450	Contracted Services	11,000	200	11,200
10-510-2530	Dues & Subscriptions	300	-150	150
10-510-2540	Work Comp Prem	12,000	1,800	13,800
10-510-2550	Ins & Bonds	13,000	-875	12,125
Total Law Enforcement		933,399	-700	932,699

Resource Officer

10-511-2540	Workers Comp Prem	4,000	150	4,150
10-511-2550	Ins & Bonds	3,000	550	3,550
Total Resource Officer		156,903	700	157,603

Public Works

10-550-2540	Workers Comp Prem	3,000	-100	2,900
10-550-2550	Ins & Bonds	4,000	100	4,100
Total Public Works		94,975	0	94,975

Street Dept

10-560-1020	Salaries	111,384	-500	110,884
10-560-1025	Salary OT	1,320	500	1,820
10-560-2160	Mtce/Rep Equip	6,000	-3,000	3,000
10-560-2180	Mtce Rep-Auto	1,300	3,000	4,300
Total Street Dept		263,964	0	263,964

Powell Bill

10-570-2160	Mtce/Rep-Equip	5,000	550	5,550
10-570-2200	Batteries, Tire, Tubes	4,500	-550	3,950
Total Powell Bill Dept		178,959	0	178,959

Landscaping

10-600-2450	Contracted Services	0	100	100
10-600-2570	Miscellaneous	700	-100	600

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	Total Landscaping	58,693	0	58,693
Recreation				
10-620-2270	Gasoline	2,500	-500	2,000
10-620-2310	Auto Supplies	2,000	-775	1,225
10-620-2341	Program Supplies - Basketball	1,300	75	1,375
10-620-2342	Program Supplies-Outdoor Soccer	1,400	100	1,500
10-620-2370	Sales Tax	1,000	1,000	2,000
10-620-2481	Purchases for Resale	3,500	100	3,600
	Total Recreation	377,090	0	377,090
Cultural				
10-621-2600	Public Wi-Fi	0	1000	1,000
10-621-2610	Local Façade Grant	5000	-2000	3,000
10-621-2632	RR Commission	500	-500	0
10-621-2633	Contrib Hudson Fire Dept	1000	1000	2,000
10-621-2634	Cont to Cald Co Reinvestment	27000	500	27,500
	Total Cultural	35300	0	35,300
HUB				
10-630-2120	Printing	0	125	125
10-630-2150	Mtce/Rep Building	21,700	-2,145	19,555
10-630-2260	Advertising	1,500	1,500	3,000
10-630-2450	Contracted Services	2,500	1,500	4,000
10-630-2540	Worker's Comp Prem	200	-100	100
10-630-2550	In & Bonds	6,000	-80	5,920
10-630-3730	Cap Outlay Bldg	13,000	-800	12,200
	Total HUB	171,012	0	171,012
HUB Dinner Th				
10-635-1021	Salary PT	0	1,000	1,000
10-635-1025	Salary OT	0	3,000	3,000
10-635-2336	Royalties	2,700	750	3,450
10-635-2351	Printing	2,500	1,000	3,500
10-635-2453	Musicians	2,500	50	2,550
	Total Dinner Theatre	58,082	5,800	63,882
CONTINGENCY				
10-660-5900	GF Contingency	47,453	-6,775	40,678
	TOTAL EXPENDITURE BUDGET	3,027,544	5,800	3,033,344

Approve Contract for Arts Council - JAM:

Rebecca presented a HUB Contract for the Town to partner with the Caldwell Arts Council for the Summer JAM Session to be held June - August 2018 plus the Winter JAM Session for the school year 2018-2019. Rebecca stated that the contract will be no charge since the Town is partnering with the Arts Council for the programs.

Motion: (Rick Shew/Ann Smith) to approve the HUB Contract as presented for the Caldwell County Arts Council JAM Sessions. Unanimously approved.

Public Comment/Informal Discussion:

• **Discussion of Special Events Contracts:**

Rebecca presented 3 special events contracts for the Board to review. Rebecca stated that all three of the contracts have the required permits, insurance and health department approval.

- **Hudson Rotary Club – Hometown Concert Series – June 1st thru July 6th 7-9 pm in Windmill Park** - food provided by the Ruritan Club and Just Roll With It – Alcohol/Twisted Vine Winery
- **HCDA Butterfly Festival – Finale Concert featuring “The Extraordinaires” May 5th 5-7 pm in Windmill Park** - food provided by Just Roll With It – Alcohol/Twisted Vine Winery
- **Poovey’s Chapel Baptist Church - “Light the Way 5K” 2018, May 11th** at Redwood Park at 7 pm.

Motion: (Ann Smith/Jonathan Greer) to approve the 3 Special Event Applications as presented. Unanimously approved.

- **Report on Plans for New Restaurant/Tap Shack**- Teresa Kinney stated that Michael Kilby presented floor plans for the restaurant/tap shack he plans to open at the former SunTrust Bank facility at 164 Hickman Avenue. Teresa stated that Mr. Kilby hopes to break ground this summer and hopefully open in late fall. She stated that he Mr. Kilby has asked about having fire pits, and she stated she sees no reason they should not be allowed. Teresa added that Mr. Kilby plans to request a Conditional Use Permit for the facility at the May Board of Adjustment meeting.

• **Upcoming Events:**

- April 26th – WPCOG Annual Meeting
- May 7th – Caldwell is Hiring – the Town will be recruiting (Police Officers and Finance Officer)
- April 12th – 14th and 19th – 21st Dinner Theater – “Savannah Sipping Society”
- May 4th – Cruise In (Hudson Rotary Club)
- May 5th – NC Butterfly Festival

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- **Update on ARC Grant – Kitchen at HUB:** Rebecca stated that the ARC Grant for the HUB Kitchen was submitted for \$65,000. The grant has a required match of \$65,000.
- **Walmart Grants Received** – Rebecca reported that the Police Department received a Walmart Community Grant for \$2,250 to help purchase body cameras. HCDA also received a Community Grant from Walmart for \$2,250.
- **Report on Speed Study conducted on Maplewood Court** – Chief Day reported that a recent speed study conducted on Maplewood Court showed that the speeds were in range – 6 cars in six days were approaching the speed limit of 25 mph. The neighborhood has requested speed limits signs.

Closed Session – N.C.G.S. 143-318.11(a)(5) to discuss a contract:

Bill Warren stated that the Board was going into closed session in accordance with N.C.G.S. 143-318.11(a)(5) – to discuss a contract.

Motion: (Larry Chapman/Ann Smith) to go into closed session. Unanimously approved.

Return to Regular Session:

Motion: (Ann Smith/Larry Chapman) to return to regular session. Unanimously approved.

Adjournment:

Motion: (Larry Chapman/Ann Smith) to adjourn the meeting. Unanimously approved.

Tamra T. Swanson, Town Clerk